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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/6B.29 – SA072

12 February 2013

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **Meeting on the Progress in State Safety Programme (SSP) and Safety Management System (SMS) Implementation and their Application in Runway Safety Teams (RST) for the SAM Region**
(Lima, Peru, 11 to 15 March 2013)

Action required: Confirm participation no later than **8 March 2013**

Sir/Madam,

I have the honor to refer to my letter LT 2/6B.29 – SA698 dated 31 December 2012, inviting your administration to participate in the Meeting on the Progress in State Safety Programme (SSP) and Safety Management System (SMS) Implementation and their Application in Runway Safety Teams (RST) for the SAM Region, to be held in Lima, Peru, from 11 to 15 March 2013.

In this regard, it is expected that the representatives of the administrations participating in the event deliver a presentation on the progress in the implementation of their national safety programmes (SSP) and the corresponding safety management systems (SMS), as well as on the problems and difficulties encountered during the process of preparation and implementation and lessons learned. It is also expected to obtain information on the creation of the Runway Safety Teams (RST) in their States.

In view of the need to finalize with administrative arrangements regarding States' participation in this event, I will be very grateful if you would urgently inform us, if you have not done so, no later than **8 March 2013**, whether your Administration will be participating in the subject Meeting and, if so, send us the composition of your delegation and inform us if your administration will deliver a presentation, including the name of the speaker and the title of the presentation.

I am enclosing the *Tentative Agenda* of the Meeting and the *Registry Form*, which I will appreciate your completing and returning to this Office at your earliest convenience.

The documentation of the Meeting will be posted on the ICAO SAM Regional Office website, <http://www.lima.icao.int/>; option *Meetings*, and participants should check our website frequently to download the documentation. There will be no hard copies available for distribution of documentation during the event, it is recommended that participants bring their own set of documentation electronically or printed.

Should you require further information on this event, please contact Mrs. Lia Ricalde, (lricalde@icao.int), Aerodromes and Ground Aids Regional Officer of the ICAO South American Regional Office in Lima.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Attachment

As indicated

cc:

- Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
- Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
- Mr. Robby Venlo, acting Director of Civil Aviation, Suriname
- Mr. Brian De Souza, acting Director, CASAS, Suriname